

**MINUTES FROM THE
CYPRESS SPRINGS SPECIAL UTILITY DISTRICT
BOARD MEETING
January 9, 2024**

The Cypress Springs Special Utility District Board of Directors met on Tuesday, January 9, 2024, in the Board Room of the Cypress Springs Special Utility District Office located at 114 FM 115 for their monthly meeting.

Directors Present: President Larry Daniel, Vice President Richard Starek, Secretary-Treasurer Lloyd Parker, Director Jerry Hammond, Director Brad Sears, Director Rex Tillery, Director Neuman Browning, Director Chad Neal, Director Richard Hughes, Director Todd Jagers and Director Jack Kemp

Directors Absent: n/a

Also Present: General Manager Kevin Spence and Office Manager Jean Sparks

Public Attendance Consisted of: n/a

Public Comment: n/a

Invocation: Vice President Richard Starek

President Larry Daniel asked for a motion and a second to approve consent items. A motion was made by Director Chad Neal and seconded by Director Jerry Hammond to accept the Minutes from December 14, 2023, as written, Treasurer's Report and Aged Payables/Replenish Petty Cash Checking to \$20,000.00. Motion carried with no dissent.

Manager's Reports / Unfinished Business:

Manager Kevin Spence reported The Kubota KX080 trackhoe was delivered on December 20, 2023. Additionally, a 36" bucket was purchased to go with the 30" bucket that came with the original order.

Manager Kevin Spence reported Construction has begun on the foundation for the elevated storage tank located on FM 115. The work is expected to take around eight days to complete. Additionally, the vault that was ordered last month has been delivered as of last week. The road bore permit to connect to the existing 6" water line has been submitted to TxDot for approval.

Manager Kevin Spence reported The North Plant ground storage tank and clarifier maintenance should be completed by the February board meeting. Around 60 patches were required for the floor.

Manager Kevin Spence reported Kamstorp dispatched a technician to troubleshoot issues along a 200-meter span. After the investigation, the technician recommended installing extenders on most of the 200 meters, with the possibility of adding another collector on the Greenwood standpipe.

Manager Kevin Spence reported the maintenance agreement with Pickton WSC's ended on December 31, 2023. Cornersville WSC will continue with its current maintenance agreement but mentioned the possibility of a future merger with Cypress Springs SUD.

Manager Kevin Spence reported there were no financial updates.

Manager Kevin Spence reported the soil boring has been completed, and the documentation has been sent to Hayes Engineering for submission to TCEQ for approval.

Manager Kevin Spence reported having a meeting with Craig Lindholm, the City of Mount Vernon Manager. During the meeting, handed him the edited version of the possible agreement for the property to be annexed by the city. These points were discussed during last month's board meeting and went over again.

Manager's Reports / New Business:

Manager Kevin Spence reported

The Rural Water Conference in San Antonio is scheduled for March 26-28, 2024. If any directors plan to attend, they should contact Jean Sparks to make arrangements.

President Larry Daniel after discussing, the directors decided to hold the Director's Dinner at Vaughn's Catfish on January 18th, 2024 at 6:00 PM.

Manager Kevin Spence reported Jean Sparks updated the Non-Standard Service Application after receiving the Lake Fork SUD application and editing it to fit the needs of Cypress Springs SUD. The updated application was made available for the directors' viewing. A motion was made by Director Richard Hughes and seconded by Director Chad Neal to approve the Non-Standard Application as written. The motion was carried with no dissent.

Other Business That May Arise:

There being no further business a motion was made by Director Neuman Browning and seconded by Vice President Richard Starek to adjourn the meeting at 7:30 PM. Motion carried with no dissent.

Approved

Date