

**MINUTES FROM THE
CYPRESS SPRINGS SPECIAL UTILITY DISTRICT
BOARD MEETING
January 10, 2023**

The Cypress Springs Special Utility District Board of Directors met Tuesday, January 10, 2023, in the Board Room of the Cypress Springs Special Utility District Office located at 114 FM 115 for their monthly meeting.

Directors Present: President Neuman Browning, Vice President Larry Daniel, Director Jack Kemp, Director Richard Starek, Director Chad Neal, Director Jerry Hammond, Director Todd Jagers, and Director Richard Hughes and Director Rex Tillery

Directors Absent: Secretary Treasurer Lloyd Parker and Director Brad Sears

Also Present: General Manager Kevin Spence and Office Manager Jean Sparks,
Public attendance consisted of: Gary and Kathy Boren

Invocation: Vice President Larry Daniel

President Neuman Browning asked if everyone had read the Minutes from the December 13, 2022, Board Meeting. After reviewing the Minutes, a motion was made by Vice President Larry Daniel and seconded by Director Richard Starek to approve the Minutes from December 13, 2022, as written. Motion carried with no dissent.

President Neuman Browning asked if the Board had reviewed the Treasurer's Report and were there any questions. A motion was made by Director Rex Tillery and seconded by Director Jerry Hammond to approve the Treasurer's Report as shown. Motion carried with no dissent.

President Neuman Browning asked if everyone had reviewed both the Aged Payables and the Petty Cash Checking Account. A motion was made by Director Jack Kemp and seconded by Director Richard Hughes to approve the Aged Payables and to replenish the Petty Cash Checking Account to \$20,000.00. Motion carried with no dissent.

President Neuman Browning asked if there are any public comments. There were none.

Manager's Reports / Unfinished Business:

President Neuman Browning announced the passing of former board member, Joyce Weatherford on January 20, 2023, and she will be missed.

President Neuman Browning read the rate increases for the standard meters that go into effect January 2023 billing.

Manager Kevin Spence reported meeting with Secure Vision of America, AMI Kamstrup representative Joshua Bennet, to go over the meter scanning process of adding Kamstrup meters into UMS when changed out. Two collectors have been installed and will test everything once the third collector is installed by this weekend. Instead of having a collector on the county's property in Hagansport, will build a 75-foot tower at old booster station and have electricity set on our land instead. Talked with the city manager they will be painting their tower around April, once that is completed will be able to put collector on their water tower. Covered how the Kamstrup meters work.

Manager Kevin Spence reported waiting on the bids for the electrical to be returned for the South Plant pump capacity violations. Hale Electric and Bloc Design are entering bids and both have been provided the engineer drawings and requirements. Should have bids by the end of the week. The Sabin River Authority \$20,000 grant has been applied for to help pay for this.

Manager Kevin Spence reported not being able to find basic trucks to purchase for the field and plant operations. Was told the Ford Mavericks that were ordered in September, only one was being built with no time frame to receive. There are two trucks at the shop one 2017 truck having transmission rebuilt and a 20105 model that must have the third member replaced.

Manager Kevin Spence reported maintenance agreements are going well with Cornersville W.S.C. and Pickton W.S.C. Rate increase for both W.S.C.'s of 5.357% for 2023 went into effect January 1, 2023. The freeze caused some problems for both systems that was manageable by our staff. Pickton W.S.C. is still in violation with the TECQ, even though they have been presented with several options to rectify the violations.

Manager Kevin Spence reported there were no updates financially.

Manager Kevin Spence reported the Rural Development required us to hold a Public Meeting, December 2022, for the north plant upgrade to which minutes were provided to them. There were very few questions about the project, more on lake levels and industrial development in Franklin County. Will call this week to check on status of application.

Manager Kevin Spence reported the 12" line on FM 2723 has been completed and clean bacti samples have been received. We are flushing the line and will resubmit samples prior to putting the line in service before the end of January. D&D Contractor has not submitted for the final draw.

Manager's Reports / New Business:

Director Richard Starek asked about the Lowe's water tower. General Manager Kevin Spence, reported the water tank was finished and filled back up before the freeze happened. The letters have been put on the tower and it looks good.

President Neuman Browning read the Order of Cancellation of Election scheduled for February 4, 2023.

Manager Kevin Spence reported Stan Hayes is completing a preliminary study on the first phase for the line upgrades on HWY 37 North. The upgrade will consist of a 12" main from business HWY 37 extending North of CR 1030, approximately 6,200 ft. Will have bid by next months board meeting and hopefully project done this year.

Manager Kevin Spence reported the TRWA Rural Water Conference and Water Day at the Capital is March 29-31, 2023 in Austin. Will get a list of legislators and bills of interest to be prepared for the capital visit for anyone able to attend. Please let Jean know by the first of February who will be able to attend the conference.

Manager Kevin Spence reported the PUC of Texas is requiring a "notice regarding extreme weather events" to be mailed out to all utility customers. This notice informs the customers that they will not have water turned off during extreme weather if the temperatures stays below 28 degrees for over 24 hours and other determining factors. CSSUD does not and has never turned water off under these conditions. This notice will be sent out before January 31, 2023.

Manager Kevin Spence inquired when they would like to have the board of directors dinner. After discussion, it was decided on Vaughn's, January 26, 2023, at 6:30.

There being no further business a motion was made by Vice President Larry Daniel and seconded Director Todd Jagers to adjourn the meeting at 6:15 PM. Motion carried with no dissent.

Approved

Date