

**MINUTES FROM THE
CYPRESS SPRINGS SPECIAL UTILITY DISTRICT
BOARD MEETING
January 13, 2022**

The Cypress Springs Special Utility District Board of Directors met Thursday, January 8, 2022 in the Board Room of the Cypress Springs Special Utility District Office located at 114 FM 115 for their monthly meeting.

Director's Present: President Neuman Browning, Vice President Larry Daniel, Director Richard Starek, Director Jack Kemp, Director Rex Tillery, Director Chad Neal, Director Brad Sears, Director Todd Jagers, Director Jerry Hammond

Director's Absent: Secretary Treasurer Lloyd Parker and Director Richard Hughes

Also Present: General Manager Kevin Spence and Office Manager Jean Sparks

Invocation Given by Vice President Larry Daniel

President Neuman Browning asked if everyone had read the Minutes from the December 14, 2021 Board Meeting. After reviewing the Minutes, a motion was made by Vice President Larry Daniel and seconded by Director Rex Tillery to approve the Minutes from December 14, 2021 as written. Motion carried with no dissent.

President Neuman Browning asked if the Board had reviewed the Treasurer's Report and were there any questions. A motion was made by Director Chad Neal and seconded by Director Jack Kemp to approve the Treasurer's Report as shown. Motion carried with no dissent.

President Neuman Browning asked if everyone had reviewed both the Aged Payables and the Petty Cash Checking Account. A motion was made by Director Rex Tillery and seconded by Director Todd Jagers to approve the Aged Payables and to replenish the Petty Cash Checking Account to \$20,000.00. Motion carried with no dissent.

President Neuman Browning asked if there are any public comments. No visitors present.

Manager's Reports / Unfinished Business:

Manager Kevin Spence reported due to the current COVID spread will make the meeting as fast as possible to keep contact limited.

Manager Kevin Spence reported the new meter reading laptop and updated Harmony software has been working very well. The old meter reading laptop is running even slower than normal with the new software update so checking into upgrading the computer if possible or having to order another new meter reading laptop. The new software is incredible allowing the field technicians access to all the reports.

Manager Kevin Spence reported the new truck bed was installed and used this week. Will also be putting the Ford truck up for sale.

Manager Kevin Spence reported submitting the Sabine River Authority grant application for \$20,000 to help with upgrading a leak prone stretch of 4" with a 6" water main through Cypress bottom on Hwy 37 north of Winnsboro, that floods during heavy rain.

Manager Kevin Spence reported the maintenance agreements with Cornersville WSC and Pickton WSC are going great, no problems from the boards of the price increase.

Manager Kevin Spence reported we were able to deposit into the construction account and CD's will be renewing in February. Will be checking rates and looking into possibly increasing each CD when it comes up for renewal.

Manager Kevin Spence reported the county is still discussing using the government funds they should be receiving to buy the generator we are needing for the north lake structure and the line upgrade out north. The company they are using to appropriate these funds should be contacting us hopefully this month.

Manager's Reports / New Business:

Manager Kevin Spence reported the TRWA Rural Water Conference will be at the Kalahari Resort & Convention Center in Round Rock April 5-8, 2022.

Manager Kevin Spence reported the Director's dinner will be at Vaughn's January 20, 2022 at 6:00 P.M.

There being no further business a motion was made by Vice President Larry Daniel and seconded by Director Richard Starek to adjourn the meeting at 5:45 PM. Motion carried with no dissent.

Approved

Date