

**MINUTES FROM THE
CYPRESS SPRINGS SPECIAL UTILITY DISTRICT
BOARD MEETING
March 12, 2024**

The Cypress Springs Special Utility District Board of Directors met on Tuesday, April 9, 2024, in the Board Room of the Cypress Springs Special Utility District Office at 114 FM 115 for their monthly meeting.

Directors Present: President Larry Daniel, Vice President Richard Starek, Secretary-Treasurer Lloyd Parker, Director Jerry Hammond, Director Brad Sears, Director Neuman Browning, Director Chad Neal, Director Richard Hughes, Director Rex Tillery and Director Jack Kemp

Directors Absent: Director Todd Jagers

Also Present: General Manager Kevin Spence, Office Manager Jean Sparks, Bookkeeper Raegan Swann, and Charles McClintock, with HMV Auditing Firm

Public Attendance Consisted of: n/a

Public Comment: n/a

Invocation:

President Larry Daniel asked for a motion and a second to approve consent items. Director Rex Tillery made a motion, seconded by Director Jack Kemp, to accept the Minutes from March 12, 2024, as written, the Treasurer's Report, and Aged Payables/replenish petty cash checking to \$20,000.00. The motion carried with no dissent.

Manager's Reports / Unfinished Business:

Manager Kevin Spence reported that the North Plant ground storage tank is completed after four months, except for the bacteria sample, which will be sent for testing next week.

Manager Kevin Spence reported the clarifier at the South Plant has been disassembled, and components of the Euro drive have been taken to MVA's shop for repair and coating. The repair work is expected to be completed by the next month's meeting.

Manager Kevin Spence reported that the new elevated storage tank on FM 115 has been completed, and the coating is almost finished. Once the tank is filled, disinfected, and has two passing samples in a forty-eight-hour period, the highway bore will be laid and tied into the existing water line, placing the tank in service. The tank should serve between 400 and 800 connections.

Manager Kevin Spence reported Cornersville WSC had a routine month.

Manager Kevin Spence reported that Hayes Engineering will submit the plans for the North Plant upgrades today. I spoke with Jacki Brown, Rural Development liaison, about starting the bond process and am waiting to hear back from the bond attorney for this project, Rudy Sequa, with McCall Parker & Horton,

Manager Kevin Spence reported that we are still changing out meters to Kamstrup meters and have changed out nearly 1,300 meters. Unfortunately, we have encountered some issues with leaking after installation and have had to issue credits. Additionally, we have noticed that some Sonata meters are transmitting false readings or displaying blank screens, which has resulted in us having to back-bill customers. The portable collector trailer from Ferguson (Kamstrup meters) was scheduled to arrive last week but had to be returned for repairs. We are waiting for a new schedule.

Manager Kevin Spence reported not hearing back from Craig Lindholm with the City of Mt. Vernon regarding the agreement between Mr. Vernon and CSSUD for servicing inside the city's ETJ.

Manager's Reports / New Business:

Charles McClintock, an associate of Kody Chapman, Certified Fraud Examiner of Heard, McElroy & Vestal, LLC, reported a clean audit to the board. After going over specific items in the audit, President Larry Daniel asked if any board members had any questions. Secretary-Treasurer Lloyd Parker made a motion, seconded by Vice President Richard Starek, to approve the audit report presented. The motion carried with no dissent.

Manager Kevin Spence reported that Ferguson is holding free training in Lockhart, TX, on April 25th and 26th and is sending Forman Dakota Shelby and Office Manager Jean Sparks. The training includes an overview of Ready Manager software and creating custom and performance reports.

Manager Kevin Spence reported the fifth round of unregulated contaminant testing will begin in November and continue until May 2025. The estimated cost for this testing is around \$5,300 per month, which results in a total cost of over \$25,000. As a precaution, we have joined the class action lawsuit against Dupont & 3 M for PFAS (polyfluoroalkyl substances). We hope that instead of having to test our water source, Lake Cypress, we can use the results from the samples we have to do starting in November.

Other Business That May Arise:

Manager Kevin Spence reported receiving a call from Dana Reeves with the Franklin County Water District to attend a meeting they are hosting next Friday.

There being no further business, Director Richard Hughes made a motion, and Director Rex Tillery seconded it, to adjourn the meeting at 6:30 PM. The motion carried with no dissent.

Approved

Date