

**MINUTES FROM THE
CYPRESS SPRINGS SPECIAL UTILITY DISTRICT
BOARD MEETING
July 7, 2022**

The Cypress Springs Special Utility District Board of Directors met Tuesday, July 7, 2022 in the Board Room of the Cypress Springs Special Utility District Office located at 114 FM 115 for their monthly meeting.

Directors Present: President Neuman Browning, Vice President Larry Daniel, Director Richard Starek, Director Chad Neal, Director Brad Sears, Director Jerry Hammond, Director Rex Tillery and Director Richard Hughes

Directors Absent: Secretary Treasurer Lloyd Parker, Director Jack Kemp, Director Todd Jagers

Also Present: General Manager Kevin Spence and Office Manager Jean Sparks

Invocation: Vice President Larry Daniel

President Neuman Browning asked if everyone had read the Minutes from the June 14, 2022 Board Meeting. After reviewing the Minutes, a motion was made by Vice President Larry Daniel and seconded by Director Rex Tillery to approve the Minutes from June 14, 2022 as written. Motion carried with no dissent.

President Neuman Browning asked if the Board had reviewed the Treasurer's Report and were there any questions. A motion was made by Director Richard Starek and seconded by Director Chad Neal to approve the Treasurer's Report as shown. Motion carried with no dissent.

President Neuman Browning asked if everyone had reviewed both the Aged Payables and the Petty Cash Checking Account. A motion was made by Director Jerry Hammond and seconded by Director Richard Hughes to approve the Aged Payables and to replenish the Petty Cash Checking Account to \$20,000.00. Motion carried with no dissent.

President Neuman Browning asked if there are any public comments. No visitors present.

Manager's Reports / Unfinished Business:

Manager Kevin Spence reported lake levels are 2 feet below normal level. Usage is spiking especially on weekends pumping 1.3 – 2 million gallons a day. This was a good month having 5,038 connections.

Manager Kevin Spence reported still not receiving the pallet of sonata master meters and received a letter they have already gone up 10%.

Manager Kevin Spence reported temporarily adjusting hours for plant operators and field technicians suspending outside afternoon activity as much as possible with the heat being in the three digits allowing time to catchup on paper work.

Manager Kevin Spence reported security system DVR quit working. Ordered a new web-based system from Trails Country Security out of Winnsboro. A temporary system will be put in until the new system arrives.

Manager Kevin Spence reported when starting the application process for Rural Development North Plant expansion, it requested an approved resolution for a representative. A motion was made by Vice President Larry Daniel and seconded by Director Rex Tillery to appoint and approve resolution for General Manager Kevin Spence to be the representative on behalf of Cypress Special Utility District for the loan and grant application process for funding the expansion to the north plant.

Manager Kevin Spence reported based on the estimated cost for the north plant upgrade of 8.4 million, Director Chad Neal mentioned the board discussing a rate increase by adding \$3.00 per customer account that would be designated towards the cost for the north plant upgrade. When talking with TxCDBG will ask if we have reserved funds to put towards the cost of the loan could that prevent needing any bonds having to be done.

Manager Kevin Spence reported Cornersville WSC well usage was up using 180,000 gallons a day, when walking the water line, the guys found in the woods where a collar had broken and someone had built them up a nice sitting area turning it into a fountain with concrete around it. When caught they said they thought it was a spring. Pickton WSC has signed new maintenance agreement but is still not addressing any of their violations.

Manager Kevin Spence reported CD interest rate renewed at 0.3 % June 1, 2022.

Manager Kevin Spence reported he and Rick Ivey met Stan Hayes with Hayes Engineering at the south plant and went to each pump location. At the south lake pump structure, the platform sits estimated eighty feet off shore and eight feet out of the water and need to add a twenty-foot long pump up through the cat walk and set in the grate there. Asked Director Jerry Hammond if there was anything on the lake that would be able to do this. Director Jerry Hammond mentioned contacting Hendrik Post who is on the lake with a barge and a sixty-foot boom lift. Other possibility Kevin Spence mentioned was a crane. The other work can be done by our employees. Should have cost figures next month.

Manager's Reports / New Business:

Manager Kevin Spence reported agenda says TXCDBG #7220149 Pre-Construction meeting July 8, 2022 should be July 18, 2022. This will be a meeting with D&D Pipeline Consulting Dale Dodson, that won the bid contract, Hayes Engineering Austin Lightle and Tony Price and Grantworks Kevin Pell to hand out the contract books. Jean Sparks will send a reminder text out for anyone who is interested in attending.

Manager Kevin Spence reported solar Farm, IEA Construction contacted the office wanting 80,000 gallons (50-60 gal a minute) of water a day until at least December 2022. Where they are at there is a 2 1/2" line on CR 1018 and 3" line on 900 with 6,800 ft between the two. Sent them a bid to loop water from CR 1018 and FM 900 and with a 1" meter would get them 50,000 gallons a day (30-35 gal a min). Waiting to hear back from them.

There being no further business a motion was made by Vice President Larry Daniel and seconded by Director Richard Starek to adjourn the meeting at 6:30 PM. Motion carried with no dissent.

Approved

Date