

**MINUTES FROM THE
CYPRESS SPRINGS SPECIAL UTILITY DISTRICT
BOARD MEETING
September 13, 2022**

The Cypress Springs Special Utility District Board of Directors met Tuesday, September 13, 2022 in the Board Room of the Cypress Springs Special Utility District Office located at 114 FM 115 for their monthly meeting.

Directors Present: President Neuman Browning, Vice President Larry Daniel, Secretary Treasurer Lloyd Parker, Director Jack Kemp, Director Todd Jagers, Director Richard Starek, Director Chad Neal, Director Brad Sears, Director Jerry Hammond, Director Rex Tillery and Director Richard Hughes

Directors Absent: N/A

Also Present: General Manager Kevin Spence and Office Manager Jean Sparks

Invocation: Vice President Larry Daniel

President Neuman Browning asked if everyone had read the Minutes from the August 9, 2022 Board Meeting. After reviewing the Minutes, a motion was made by Vice President Larry Daniel and seconded by Director Jack Kemp to approve the Minutes from August 9, 2022 as written. Motion carried with no dissent.

President Neuman Browning asked if the Board had reviewed the Treasurer's Report and were there any questions. A motion was made by Director Richard Starek and seconded by Director Jerry Hammond to approve the Treasurer's Report as shown. Motion carried with no dissent.

President Neuman Browning asked if everyone had reviewed both the Aged Payables and the Petty Cash Checking Account. A motion was made by, Secretary Treasurer Lloyd Parker and seconded by Director Rex Tillery to approve the Aged Payables and to replenish the Petty Cash Checking Account to \$20,000.00. Motion carried with no dissent.

President Neuman Browning asked if there are any public comments. No visitors present.

Manager's Reports / Unfinished Business:

Manager Kevin Spence reported with a presentation from Kamstrup showing our service area and where our meters are located. With the concentration around the lake, with one collector it would pick up about 2,000 meters. With fuel charges going up thought it would be feasible to check into this option at this time. Kamstrup thinks our entire system could be done with five collectors but may need a few antennas. They could be put at the south plant tank, Pine Valley which would be the north plant, Mount Vernon tank and the county has a tower in Hagen's Port which we are already approved by the sheriff and judge to put one on with no cost to us since they have some items on ours over on FM 21. We could flip a switch to read all the meters without one truck. Kamstrup has been in business for 30 years with an accurate read rate of 98.5%. Kamstrup representative should be attending next months meeting to answer any questions. Also have meet and talked with Master Meter about their fix base system and are waiting for them to submit their presentation of the service area. It will be good to have a comparison. Hopefully have it by next board meeting.

Manager Kevin Spence reported receiving the preliminary engineering report from Stan on our upgrade. Have not had a chance to read all of it with the board meeting starting.

Manager Kevin Spence reported receiving customer phone calls about the possible solar farm going in. One asked for my attendance at the school board meeting, which I declined. The solar company has not even contacted us yet for the possibility to serve them water.

Manager Kevin Spence reported south plant last month did not have the prints complete to TCEQ for the improvements we have to do that will get us in compliance. Meters were moved from the south plant to the north plant to help reduce the connections on the south plant.

Manager Kevin Spence reported UCMR5 sampling, we have already been contacted by the EPA that will start September 2023, adding additional costs for taking samples. The deadline is December 2022 to get all of the paper work done and the pre-application process going. National Rural Water is planning on filed a lawsuit against the chemical manufacturers that produce the PFAS, used in plastic and other goods to help replace lost costs. We have added CSSUD to the list.

Manager Kevin Spence reported City of Mount Vernon borrowed water from us for about five hours last month.

Manager Kevin Spence reported maintenance agreements are going well. Was a good billing month for us.

Manager Kevin Spence reported CD rates renewed on the 1st. Guaranty offered 1.45% for 6 months or 2.05% for 13 months. Did add money to each CD. A motion was made by Secretary Treasurer Lloyd Parker and seconded by Director Richard Hughes to renew CDs for 13 months at 2.05%. Director Brad Sears abstained from voting. Motion carried with no dissent.

Manager Kevin Spence reported Stan entered his information today for the grant. Will review and be able to submit our next step of information in the next two weeks. The site is not user friendly.

Manager Kevin Spence reported purchasing the generator for the north lake pump structure with grant money from the county. The slab has been poured with the estimate arrival of the generator this Thursday. There is still county grant money available to pay for the electrical and hook up. Will need to build a building over structure to help with the noise level for the residents in the area and protect it from the elements.

Manager's Reports / New Business:

Manager Kevin Spence reported starting to research the possibility of changing from flat billing rates to tiered billing rates. Still working on the numbers to make sure it benefits all customers and make sure our current billing system can convert from the current flat rate to a tiered rate structure.

Manager Kevin Spence reported Office Professionals Conference is October 13-14, 2022 in San Antonio. Sending Kevin Spence, Raegan Swann, Jean Sparks and Sandra Martinez.

Manager Kevin Spence reported getting a verbal vote last month to get on Jimmy Staples list to re-coat the Lowe's elevated tank. A motion was made by Vice President Larry Daniel and seconded by Director Rex Tillery to approve Jimmy Staples to re-coat the Lowe's elevated tank November 2022. Motion carried with no dissent.

There being no further business a motion was made by Vice President Larry Daniel and seconded Director Richard Starek to adjourn the meeting at 6:30 PM. Motion carried with no dissent.

Approved

Date