

**MINUTES FROM THE
CYPRESS SPRINGS SPECIAL UTILITY DISTRICT
BOARD MEETING
September 12, 2023**

The Cypress Springs Special Utility District Board of Directors met on Tuesday, October 10, 2023, in the Board Room of the Cypress Springs Special Utility District Office located at 114 FM 115 for their monthly meeting.

Directors Present: President Larry Daniel, Vice President Richard Starek, Secretary-Treasurer Lloyd Parker, Director Jerry Hammond, Director Brad Sears, Director Chad Neal and Director Rex Tillery and Director Jack Kemp

Directors Absent: Director Neuman Browning, Director Richard Hughes, Director Todd Jagers

Also Present: General Manager Kevin Spence and Office Manager Jean Sparks

Public Attendance Consisted of: Mike Rambin and Gary Morrow

Public Comment: n/a

President Larry Daniel asked for a motion and a second to approve consent items. A motion was made by Director Jack Kemp and seconded by Director Jerry Hammond to accept the Minutes from September 12, 2023, as written, Treasurer's Report and Aged Payables/Replenish Petty Cash Checking to \$20,000.00. Motion carried with no dissent.

Manager's Reports / Unfinished Business:

Manager Kevin Spence reported we are now members of the Texas Water Conservation Association and will be looking into upcoming conferences to see if attending any of them would benefit us. We will conduct a review before our membership renewal in September 2024 to ensure that remaining members will be beneficial.

Manager Kevin Spence reported approximately 500-600 feet remaining of water line to lay, along with a few road bores, to complete the 8" line on FM 115.

Manager Kevin Spence reported a pre-construction meeting for the 100,000-gallon elevated tank located on FM 115 was held on September 28, 2023. Ozark Mountain Construction is expected to install the foundation for the tank in December. The tank is estimated to be fabricated in Louisville, Kentucky by February 2024, and completed by May 2024.

Manager Kevin Spence reported replacing 100 master meters with Kamstrup meters in the last month. However, due to the necessary locates and the installation of an 8" water line on FM 115, we were not able to complete as many replacements as we had hoped. Nevertheless, we are working towards increasing the pace and aim to replace 400-500 meters per month soon.

Manager Kevin Spence reported there are ongoing electrical issues at Pickton WSC although they have replaced the main relays. A well pump also malfunctioned and had to be removed. Cornersville WSC experienced a similar issue with a well pump. During a conversation with Board President Rickey Reneau, it was suggested that they start looking for bids from other parties to take over their maintenance agreement. Due to the high level of maintenance required, there is a possibility that the current contract with them may not be renewed.

Manager Kevin Spence reported the CDs matured on October 1, 2023, at 5.1%.

Manager Kevin Spence reported on September 13, 2023, we held the final design meeting for the North Plant expansion. The meeting attendees were Stan Hayes from Hayes Engineering, Willard Scot, Rick Ivey, and myself. During the meeting, we visited the north plant and north plant lake pump intake to discuss specific requirements for each location. Hayes Engineering will implement the changes we discussed and submit them to TCEQ for approval. Two significant changes were made; firstly, we are switching from 150-lb cylinders to 2-ton cylinders. Secondly, we will construct a new building and crane system to handle the larger containers, and the old storage space for 150 lb. cylinders will be converted into an electrical room. This will prevent the need to add to an existing structure for additional components.

Manager Kevin Spence reported meeting with Craig Lindholm, the City Manager of Mount Vernon, again on September 14, 2023, to discuss the possibility of annexing Tim Seymour's 30-acre tract on Hwy 37 South into the city. We reviewed everything that has happened so far, and Mr. Lindholm suggested that we begin by having the city's attorney create an agreement that we can both accept to move forward. We anticipate receiving the first draft of the agreement before the next board meeting.

Manager Kevin Spence reported wanting to inform about the recent news regarding the Dupont Class Action Lawsuit on PFAS. EPA wants water utilities to test for PFAS and remove the substance from the water. This chemical compound is present in almost everything including soil, air, human bloodstreams, fish, and wildlife. To understand more about it, you can refer to the handout that was provided. Will discuss this with our attorney to see what he advises.

Manager Kevin Spence reported Jean Sparks, Raegan Swann, Yesica Perez, and I are attending the Office Professionals Conference in Frisco this month. This conference is an excellent opportunity to network with other water utilities and receive updated information.

Manager's Reports / New Business:

President Larry Daniel asked the board to appoint the members for the committees of the 2023 audit, 2024 budget, and 2024 administrative policy & district service policy committees. A motion was made by Director Jack Kemp and seconded by Director Chad Neal that the same committee members from last year be the same again this year including Secretary-Treasurer Lloyd Parker, Vice President Richard Starek, Director Jerry Hammond, with the alternate of Director Richard Hughes. General Manager Kevin Spence and Bookkeeper Raegan Swann provided the financial information to the committee. Motion carried with no dissent.

Manager Kevin Spence requested the December 12, 2023 board meeting be moved. After discussion, the board directors agreed to move the December 12, 2023 board meeting to Thursday, December 14, 2023. Allowing the committee members to meet on November 21, 2023, at 9:00 a.m. and on December 12, 2023, at 9:00 a.m.

Manager Kevin Spence reminded anyone who would like to attend the District 11 Annual Meeting, it will be held October 25, 2023, from 11:00 a.m. – 2:00 p.m. at the Wild Flower in Emory.

Other Business That May Arise:

There being no further business a motion was made by Director Chad Neal and seconded by Director Rex Tillery to adjourn the meeting at 6:15 PM. Motion carried with no dissent.

Approved

Date