

**MINUTES FROM THE
CYPRESS SPRINGS SPECIAL UTILITY DISTRICT
BOARD MEETING
April 13, 2021**

The Cypress Springs Special Utility District Board of Directors met Tuesday, April 13, 2021 in the Board Room of the Cypress Springs Special Utility District Office located at 114 FM 115 for their monthly meeting.

Director's Present: President Neuman Browning, Vice President Larry Daniel, Secretary Treasurer Lloyd Parker, Director Richard Starek, Director Joyce Weatherford, Director Jack Kemp, Director Jerry Hammond and, Director Rex Tillery, Director Richard Hughes, Director Chad Neal

Director's Absent: Director Todd Jagers

Also Present: General Manager Kevin Spence and Office Supervisor Jean Sparks

Invocation Given by Vice President Larry Daniel

President Neuman Browning asked if everyone had read the Minutes from the March 9, 2021 Board Meeting. After reviewing the Minutes, a motion was made by Director Richard Starek and seconded by Rex Tillery to approve the Minutes from March 9, 2021 as written. Motion carried with no dissent.

President Neuman Browning asked if the Board had reviewed the Treasurer's Report and were there any questions. A motion was made by Director Chad Neal and seconded by Director Jerry Hammond to approve the Treasurer's Report as shown. Motion carried with no dissent.

President Neuman Browning asked if everyone had reviewed both the Aged Payables and the Petty Cash Checking Account. A motion was made by Director Jack Kemp and seconded by Secretary Treasurer Lloyd Parker to approve the Aged Payables and to replenish the Petty Cash Checking Account to \$20,000.00. Motion carried with no dissent.

President Neuman Browning asked if there are any public comments. No visitors present.

Manager's Reports / Unfinished Business:

Manager Kevin Spence reported reaching out to Amazing Grants, Judge Lee and Stan Hayes, about possible federal funding for the generator discussed previously for our North lake pump intake.

Manager Kevin Spence reported last week office lost power for an unknown reason. Spoke with electrician Kelly Bohlken about getting cost of having the slab poured and generator connected that was purchased for the main office.

Manager Kevin Spence reported it has been a busy last several months, with all the new applications for Reservice, Drop In's and Line Taps. Haven't had to deny anyone service but will have to start looking at possible line up grades to accommodate the growth. Plant compacity is good even with the new growth.

Manager Kevin Spence reported May 7, 2021 will celebrate CSSUD's 50th Anniversary. Will close the office at noon to decorate and starting at 1:00 P.M. to open for the celebration for customers to enjoy meeting the employees and directors, that are able to attend, slide show of 50 years of CSSUD, food, drinks, door prizes, goodie bags and customer drawing for 4 winners of a \$50.00 credit on their account.

Manager Kevin Spence reported laying water line and doing a highway bore for a new development on FM 900 of a 10,000-acer track of lots that consist of 2 acres each.

Manager Kevin Spence reported at Cornersville WSC finished laying water line that tied into their 5 ½" water line. Will be starting to lay another 1,1000 ft of water line to their other water well. A quote was given to Pickton WSC to fix the 2 violations with the TCEQ.

Manager Kevin Spence reported the construction account is up, will start looking at and prioritizing projects needed to be done.

Manager Kevin Spence reported employees appreciated February's employee appreciation gifts.

Manager Kevin Spence reported after discussion that the first in person Rural Water Conference had different topics, good topics and more board director subjects that was interesting.

Manager Kevin Spence reported until the developer for the multi connection meters has finalized plans of what will be developed any decisions concerning this development will be put on hold, but can be readdressed at a later time.

Manager's Reports / New Business:

Manager Kevin Spence reported SRBA submitted their budget and resolution to look over. A motion was made by Vice President Larry Daniel and seconded by Director Jack Kemp to sign SRBA Resolution and donate \$8,000 every other year, with reevaluation of the next donation. Motion carried with no dissent.

Manager Kevin Spence reported the Office Professionals Conference in June will be sending Jean Sparks, Raegan Swann and Sandra Martinez.

There being no further business a motion was made by Vice President Larry Daniel and seconded by Director Rex Tillery to adjourn the meeting at 6:40 PM. Motion carried with no dissent.

Approved

Date