

**MINUTES FROM THE  
CYPRESS SPRINGS SPECIAL UTILITY DISTRICT  
BOARD MEETING  
March 12, 2024**

**The Cypress Springs Special Utility District** Board of Directors met on Tuesday, February 13, 2024, in the Board Room of the Cypress Springs Special Utility District Office located at 114 FM 115 for their monthly meeting.

**Directors Present:** President Larry Daniel, Vice President Richard Starek, Secretary-Treasurer Lloyd Parker, Director Jerry Hammond, Director Brad Sears, Director Neuman Browning, Director Rex Tillery and Director Jack Kemp

**Directors Absent:** Director Chad Neal, Director Richard Hughes, Director Todd Jagers

**Also Present:** General Manager Kevin Spence and Office Manager Jean Sparks

**Public Attendance Consisted of:** Mike Rambin

**Public Comment:** n/a

**Invocation:** Vice President Richard Starek

**President Larry Daniel** asked for a motion and a second to approve consent items. Director Jerry Hammond made a motion and was seconded by Director Jack Kemp to accept the Minutes from February 13, 2024, as written, the Treasurer's Report, and Aged Payables/replenish petty cash checking to \$20,000.00. The motion carried with no dissent.

**Manager's Reports / Unfinished Business:**

**Manager Kevin Spence** reported the ground storage at the north plant is expected to be completed in the next few days, weather permitting. The curtains should arrive soon; as they are a new addition, their installation has been a learning curve. Once everything is completed, the team will return to the east plant to refurbish the clarifier coating.

**Manager Kevin Spence** reported the construction of the elevated tank on FM 115 is currently underway and expected to be completed by mid to late March. Once construction is complete, the painting crew will move in to apply the coating.

**Manager Kevin Spence** reported the repairs for the south plant are still planned for this month, but Machine Valve & Automation out of Royce City has been delayed finishing up two other jobs.

**Manager Kevin Spence** reported Cornersville WSC water system is currently operating smoothly. However, there is some concern about the frequent flushing of the 8-inch line connecting the two water towers, as this line serves only a few people. To address this issue, we plan to serve the area off of one well and fill the east tower through the 8-inch line. This should help reduce the need for frequent flushing.

**Manager Kevin Spence** reported after meeting with Vice President Director of Customer Experience Amber Hatcher-Weaver and Jeff Burns that moving from Guaranty Bank & Trust would not benefit us at this time. This month, the first disbursement for the elevated tank will be approximately \$631,750.00, followed by a second disbursement of approximately \$270,500 for coating the tank and other clarifiers.

**Manager Kevin Spence** reported there are no updates regarding the Rural Development Grant Loan for this month.

**Manager Kevin Spence** reported Regarding the mobile collector trailer, I reached out to Tracy Irwin to verify the addition of a few poles for the weak zones. Currently, there are 1,167 Kamstrup meters installed with daily installations.

**Manager Kevin Spence** reported After dropping off our edited version of the contract in February, we haven't heard back from the City of Mount Vernon. We hope to receive the contract back this month.

**Manager's Reports / New Business:**

**Manager Kevin Spence** reported the Texas Water Conservation Association Conference is scheduled to take place in Arlington on June 12th and 14<sup>th</sup> 2024. This will be the first time that the TWCA conference will not be held in conjunction with a TRWA conference since we joined the TWCA last year. I believe it would be beneficial if only a few board members attended this conference, in order to gain a deeper understanding of the materials and information presented. This will enable us to determine if it would be useful for others to attend in the future, as well as to assess whether we should continue our membership with the TWCA. If there are any volunteers, please let me know.

**Other Business That May Arise:**

**Manager Kevin Spence** reported David Wideman from Sulphur River Basin Authority sent a progress report, which included a list of five sponsors, including CSSUD.

**Manager Kevin Spence** reported a few months back, Randy Rushin from Water Monitoring Solutions interviewed me and Rick Ivey to gather information for a nutrient impairment study. He later shared the results of the study with us, but requested us not to share them until they were officially published in March. The Northeast Texas Municipal Water District (NETMWD) is organizing a talk at Mount Pleasant College on March 21, 2024, at 9:00 am, where the findings of this study will be discussed. If you are interested in attending, please check the handouts that were provided to you, which include the agenda and a map of the college.

**There being** no further business, Vice President Richard Starek made a motion and Director Rex Tillery seconded to adjourn the meeting at 6:15 PM. Motion carried with no dissent.

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**Approved**

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**Date**