

**MINUTES FROM THE  
CYPRESS SPRINGS SPECIAL UTILITY DISTRICT  
BOARD MEETING  
February 8, 2022**

**The Cypress Springs Special Utility District** Board of Directors met Thursday, February 8, 2022 in the Board Room of the Cypress Springs Special Utility District Office located at 114 FM 115 for their monthly meeting.

**Director's Present:** President Neuman Browning, Vice President Larry Daniel, Secretary Treasurer Lloyd Parker, Director Richard Starek, Director Jack Kemp, Director Chad Neal, Director Brad Sears, and Director Jerry Hammond

**Director's Absent:** Director Rex Tillery, Director Richard Hughes and Director Todd Jagers

**Also Present:** General Manager Kevin Spence and Office Manager Jean Sparks

**Invocation Given** by Secretary Treasurer Lloyd Parker

**President Neuman Browning** asked if everyone had read the Minutes from the January 13, 2022 Board Meeting. After reviewing the Minutes, a motion was made by Director Richard Starek and seconded by Director Jerry Hammond to approve the Minutes from January 13, 2022 as written. Motion carried with no dissent.

**President Neuman Browning** asked if the Board had reviewed the Treasurer's Report and were there any questions. A motion was made by Director Jack Kemp and seconded by Vice President Larry Daniel to approve the Treasurer's Report as shown. Motion carried with no dissent.

**President Neuman Browning** asked if everyone had reviewed both the Aged Payables and the Petty Cash Checking Account. A motion was made by Secretary Treasurer Lloyd Parker and seconded by Director Chad Neal to approve the Aged Payables and to replenish the Petty Cash Checking Account to \$20,000.00. Motion carried with no dissent.

**President Neuman Browning** asked if there are any public comments. No visitors present.

**Manager's Reports / Unfinished Business:**

**Manager Kevin Spence** reported when Steve Boorman, Network Technologies, suffered from some medical problems it caused us to have to switch to a different mapping system, Diamond Maps, so we could enter the data ourselves. Diamond Maps with a yearly fee offers unlimited users so the field techs can pull it up on their iPad. Looking at the projector some of the features they offer by looking at the color-coded ledger and see which water lines are raw or treated, size of water lines and are able to click layers to just see the valves and measure between points. It will also communicate with our billing system; it records the location of the meters gps and shows up as icons on the map. When you click on the icon it will tell you what the last meter reading was, name and address. Only about 1/3 done right now, drawing when we can. Started today entering first subdivision, King Country water lines in which some of the roads have water lines on both sides of the road so takes a little longer.

**Manager Kevin Spence** reported the generator at the south plant old equipment trailer that was purchased years ago before we even had the generator has deteriorated. Going to start looking for a new trailer for that generator. It will have to be a least 16 foot long & hold 12,000 lbs.

**Manager Kevin Spence** reported the Sabine River Authority grant that was mentioned last month, all the paper work was submitted for that 6" line to go through the Cypress bottom on Hwy 37 N of Winnsboro which should take care of at least the material cost.

**Manager Kevin Spence** reported the county meeting that was scheduled for February 3, 2022 to discuss the government funds was cancelled due to the ice storm but has been rescheduled for next Monday. Will add to agenda for next month.

**Manager Kevin Spence** reported that the People's Telephone tower lease is up for renewal and have been discussing with them a price increase. Random communication problems from tower to our plant could be caused by interference from Peoples equipment on the water tower. Every time there is problem, we have to send an employee out to let them in, even if it's in the middle of the night. Larry Fleishman, our attorney, is amending the contract for manager review.

**Manager Kevin Spence** reported Cornersville WSC and Pickton WSC have not mentioned anything about the rate increase, but everything did go up last year. Was invited to attend both board meetings on the 16<sup>th</sup> and 21<sup>st</sup>. Their office manager has scheduled to have a meeting with me this week.

**Manager Kevin Spence** reported we were able to deposit into the construction account. Will still be checking rates for when CD's come up for renewal.

**Manager's Reports / New Business:**

**Manager Kevin Spence** reported TCEQ will be coming February 22<sup>nd</sup> for three days to go through all of our water plans and inspect to make sure the records we are turning into them are what our records also show. Last year they did not come due to COVID and hopefully will be put on a 2-year revolving schedule starting this year.

**Manager Kevin Spence** reported there are possible revisions to come on the lead and copper rules. Since 1992 we test about 20 locations per plant for lead and copper. They are now recommending to require the water companies to be responsible to check private plumbing that is running from the water meter to house and possibly be responsible for replacing private water lines that do not meet the law requirements. It will go into effect 2023 and 2024, so to get a head start we will start documenting what we can for the private water line connecting into the meter by digging up around the meter when we do reservices, drop ins and line taps.

**Manager Kevin Spence** reported giving a copy of the Cypress Basin Clean Rivers program stakeholders meeting agenda to all the directors incase anyone is interested in attending. If some are interested could meet up and ride together.

**Manager Kevin Spence** reported talking with Stan Hayes to get the process started on the block grant on FM 2723. All the paper work has been filed and prints have been approved. Due to extremely high material costs been holding off but have to be bid in the first year which is by May 2022. Sometimes it takes a couple of months to get the bids in and opened. Will be meeting with Judge Lee and Stan Hayes this month, then will have to run two consecutive circulations in the paper before we go out for bids. Should have a time frame next month to report.

**President Neuman Browning** reported American Water Resources of East Texas from Illinois sent him in the mail an information packet about taking out insurance protection on private water lines.

**President Neuman Browning** appreciated everyone who came to Vaughan's to eat last month.

**There being** no further business a motion was made by Vice President Larry Daniel and seconded by Director Richard Starek to adjourn the meeting at 6:05 PM. Motion carried with no dissent.

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Approved

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Date