

**MINUTES FROM THE
CYPRESS SPRINGS SPECIAL UTILITY DISTRICT
BOARD MEETING
October 11, 2022**

The Cypress Springs Special Utility District Board of Directors met Tuesday, October 11, 2022, in the Board Room of the Cypress Springs Special Utility District Office located at 114 FM 115 for their monthly meeting.

Directors Present: President Neuman Browning, Vice President Larry Daniel, Director Jack Kemp, Director Richard Starek, Director Chad Neal, Director Brad Sears, Director Jerry Hammond, and Director Rex Tillery

Directors Absent: Secretary Treasurer Lloyd Parker, Director Richard Hughes, and Director Todd Jagers

Also Present: General Manager Kevin Spence and Office Manager Jean Sparks, Pat Flowers a Kamstrup representative and Tracy Irwin owner of Secure Vision of American, the Kamstrup dealer.

Invocation: Vice President Larry Daniel

President Neuman Browning asked if everyone had read the Minutes from the September 13, 2022, Board Meeting. After reviewing the Minutes, a motion was made by Director Richard Starek and seconded by Director Jack Kemp to approve the Minutes from September 13, 2022, as written. Motion carried with no dissent.

President Neuman Browning asked if the Board had reviewed the Treasurer's Report and were there any questions. A motion was made by Director Jerry Hammond and seconded by Vice President Larry Daniel to approve the Treasurer's Report as shown. Motion carried with no dissent.

President Neuman Browning asked if everyone had reviewed both the Aged Payables and the Petty Cash Checking Account. A motion was made by Director Chad Neal and seconded by Vice President Larry Daniel to approve the Aged Payables and to replenish the Petty Cash Checking Account to \$20,000.00. Motion carried with no dissent.

President Neuman Browning asked if there are any public comments. No visitors present.

Manager's Reports / Unfinished Business:

Manager Kevin Spence reported the slab has been poured and construction has begun on the building for the generator at the lake. It will be similar to a carport style, 14x22 in size with a rollup door and no windows. The electrical and transfer switch still needs to be installed. We are able to save some money by doing the ditching and laying the conduit for the electrical.

Manager Kevin Spence reported the new cameras and video system has been installed. The software allows monitoring on your phone with a Lorex app.

Manager Kevin Spence reported will be replacing the cracked window in the board room. Noticed after pulling up the flower beds the holly tree roots broke the edge of the building. Contractor will start around October 24, 2022, installing the stone planter boxes and looking for two outdoor pots for by the door.

Manager Kevin Spence reported ordering three Ford Maverick trucks. One 4wheel drive, one 2wheel drive and regenerative hybrid for meter reading. Not sure when they will get here, hopefully know something by the end of the year.

Manager Kevin Spence reported Hopkins County asked for me to attend an event "Look into the Future". I was not able to attend but spoke with Cornersville Manager and recommended that she and as many board members that could attend should attend.

Manager Kevin Spence reported maintenance agreements are going well. This next year our maintenance rates will increase substantially.

Manager Kevin Spence reported CD rates are locked in at 2.05% for 13 months.

Manager Kevin Spence reported contacting local Guaranty Bank about water meter loan in which they said they would match what Kamstrup presented from Government Capital.

Manager Kevin Spence reported not adding any additional monies to the construction account.

Manager Kevin Spence reported Master Meter did send in a quote for the same type of system as Kamstrup, the Allegro System. The bid did not compare the same data and only covered a small area of Mount Vernon. At the end of the month going to visit the water system in Dekalb to see how the Kamstrup system works.

Manager Kevin Spence reported the 2014 Kubota trackhoe front drive motor went out. It is currently at the Kubota dealership for the repair. May look at the budget in the future for purchasing a larger trackhoe and trailer to haul it.

Manager Kevin Spence reported Rural Development application has been submitted. Jackie Brown is requesting additional information be sent in before application could be reviewed again.

Manager Kevin Spence reported the TX-CDBG grant is 90% completed of the 12" water line being laid on CR 3122. Traffic control was called on them but since then no other reports.

Manager Kevin Spence reported everything has gone up 30%. Chemicals went up three times this year. With everything uncertain will have to do a rate increase in January. After pulling rates of the surrounding water companies, we would still be below their rates even with an increase in the base rates and going up \$0.30 per 1,000 gallons.

Manager's Reports / New Business:

Manager Kevin Spence reported area managers met with Cole Hefner to discuss all problems that the revised Lead and Copper Rule will create. This new revised rule would require water companies to inventory private plumbing, create an inventory and with the possibility of the water company having the expense to replace the customers side plumbing to meet new standards. The customers have been responsible for anything on their property from connecting to the meter all the way to their home with the water companies' liability stopping at the meter.

Manager Kevin Spence reported giving them a handout with all the information for this years District 11 meeting if they wish to attend.

President Neuman Browning gave the floor to Kamstrup first for presentation and for any questions the board may have, so they may leave after their presentation. Mr. Irwin has owned the company since 1991, it is out of Denmark, but they are produced out of Atlanta Georgia and his son puts all the towers up. Currently has 65 other companies with the system quoted to C.S.S.U.D., with over 250,000 meters. Kamstrup has a history of having 98.5% accuracy. To make sure they are working properly, by logging into each companies accounts every Monday to make sure the meters are reporting correctly and if not then contacts the company to see what problem there might be. Software can pull meter readings every 3 hours that can measure a .001 drip out of a faucet every 11 seconds. There are alarms the system will send to the office for example "Reverse Alarm" in which a meter is put in backwards, or a "Burst Alarm" for possible leak on a customer account so we may contact them right away of the possibility of a leak on their side. As a standard process Kamstrup did present information for a loan from a Government Capital that only loans to water companies, fire departments, and police departments. After some discussion Kamstrup representatives left and the topic was tabled to unfinished business next month.

Manager Kevin Spence reported just wanted to mention receiving documents from B.F. Hicks in which all board members had also received. Confirmed again the solar company in Franklin County has not contacted us for water service.

There being no further business a motion was made by Vice President Larry Daniel and seconded Director Richard Starek to adjourn the meeting at 6:45 PM. Motion carried with no dissent.

Approved

Date