

**MINUTES FROM THE
CYPRESS SPRINGS SPECIAL UTILITY DISTRICT
BOARD MEETING
June 8, 2021**

The Cypress Springs Special Utility District Board of Directors met Tuesday, June 8, 2021 in the Board Room of the Cypress Springs Special Utility District Office located at 114 FM 115 for their monthly meeting.

Director's Present: President Neuman Browning, Vice President Larry Daniel, Secretary Treasurer Lloyd Parker, Director Richard Starek, Director Joyce Weatherford, Director Jack Kemp, Director Jerry Hammond, Director Rex Tillery, Director Richard Hughes and Director Chad Neal

Director's Absent: Director Todd Jagers

Also Present: General Manager Kevin Spence and Office Manager Jean Sparks

Invocation Given by Secretary Treasurer Lloyd Parker

President Neuman Browning asked if everyone had read the Minutes from the May 11, 2021 Board Meeting. After reviewing the Minutes, a motion was made by Vice President Larry Daniel and seconded by Director Jerry Hammond to approve the Minutes from May 11, 2021 as written. Motion carried with no dissent.

President Neuman Browning asked if the Board had reviewed the Treasurer's Report and were there any questions. A motion was made by Director Jack Kemp and seconded by Director Richard Starek to approve the Treasurer's Report as shown. Motion carried with no dissent.

President Neuman Browning asked if everyone had reviewed both the Aged Payables and the Petty Cash Checking Account. A motion was made by Director Joyce Weatherford and seconded by Director Chad Neal to approve the Aged Payables and to replenish the Petty Cash Checking Account to \$20,000.00. Motion carried with no dissent.

President Neuman Browning asked if there are any public comments. No visitors present.

Manager's Reports / Unfinished Business:

Manager Kevin Spence reported UMS billing system is still working out issues. UMS will be sending someone down June 22nd and 23rd to do onsite training and review outstanding issues at no additional charges.

Manager Kevin Spence reported it is time for medical insurance renewal. Will be getting quotes, but was mentioned that the pricing should be about the same.

Manager Kevin Spence reported it has still been too wet to pour slab for the office generator. Director Richard Starek has offered to help pour slab when weather permits. Discussed the difference of renting or buying the propane tank that will run the generator.

Manager Kevin Spence reported was going to have a conference call Thursday, June 10, 2021 on the Block Grant. It has been 4 months and nothing has been started except having the drawings drawn up. Material costs are up so will check into the possibility of delaying construction until costs come down.

Manager Kevin Spence reported office personnel Jean Sparks, Raegan Swann and Sandra Martinez attended the Office Professionals Conference in San Antonio June 3-4, 2021 and gave highlights of the conference.

Manager Kevin Spence reported Hickerson is developing additional 20 acre lots to sell off of CR 2220 where he will be needing a line extension.

Manager Kevin Spence reported maintenance agreements going well. All that is required right now is regular maintenance.

Manager Kevin Spence reported construction account is still on the rise.

Manager Kevin Spence reported loan number 1130011638 modification was completed with additional increase in the monthly draft amount. With the monthly increase and lower percentage rate, hopefully pay off loan in 8 yrs.

Manager's Reports / New Business:

Manager Kevin Spence reported getting pricing on propane and diesel generator for the North Lake pump and reaching out to surrounding counties for funding. Pct. 2, Larkin Jumper, has put purchasing the generator in the county budget to be voted on. Also, will be applying with the Texas Department of Emergency Management Systems, Yolanda Yancy, to apply for federal funds to help.

There being no further business a motion was made by Vice President Larry Daniel and seconded by Director Rex Tillery to adjourn the meeting at 6:15 PM. Motion carried with no dissent.

Approved

Date